

ECE Facility Fund

Permit Requirement for Commonly Requested Facility Improvements

This guide is for informational purposes only; always consult with a licensed contractor and the City of Philadelphia's Licenses and Inspections department (L&I) about your specific renovation or repair. This list refers to permit requirements for L&I only; clearance from other city entities may be required for certain renovations.

Facility Improvement	Permit Required?	Conditions/Exceptions
Air Conditioning Units (incl. window unit) Purchase and Installation	No	
Bathroom Installation	Yes	
Bathroom Renovations	Yes/No	Depends on renovations being done
Bathroom Repair	No	With the exception of electrical and plumbing repair
Ceiling Tile Repair	No	
Ceiling Tile Replacement	No	
Creation of New Classrooms	Yes	
Door Repairs	No	With the exception of fire-resistance rated doors; and structural changes
Door Replacement	No	With the exception of fire-resistance rated doors; and structural changes
Electrical Upgrades	Yes	
Enclosing Classrooms	Yes/No	Depends on renovations being done
Facade Repairs	Not Usually	
Façade Upgrades	Not Usually	
Fencing Installation	No	With the exception of fencing over 4 feet high
Fencing Repair	No	
Fire Suppression System Purchase and Installation	Yes	
Fire Suppression System Repair	No	
Fire Suppression System Upgrade	Yes	
Flooring Purchase and Installation	No	
Flooring Repair	No	
HVAC Purchase and Installation	Yes	If this is a new HVAC system
HVAC Repair	No	
Intercom System Purchase and Installation	No	Unless electrical upgrades need to be made for the new system
Lead Abatement*	Yes	
Lead Remediation *	Yes	

* An EPA lead safe certified contractor may be required for this type of renovation

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Lead Testing	No	
Lighting Repair	No	With the exception of electrical repairs
Lighting Replacement	Yes	With the exception of the replacement of pre-existing lighting fixtures
Mold Remediation	Yes	
Painting	No	
Permanent Sink Installation	Yes	
Playground Equipment Purchase and Installation	Yes	
Playground Landscaping	No	
Playground Repairs	No	
Playground Resurfacing (mulch or safety surface)	Yes	
Plumbing Repairs	Yes/No	Depends on the extent of the repairs
Portable Sink Purchase	No	
Purchase and Installation of Canopies/Sun shade Structures	No	With the exception of canopies/sun shade structures that project from the building
Purchase and Installation of Large Appliances	No	Unless electrical upgrades need to be made
Roof Repair	No	
Roof Replacement	Yes	
Security Cameras/Systems Purchase and Installation	No	Unless electrical upgrades need to be made for the new system
Sprinkler System Purchase and Installation	Yes	
Sprinkler System Repairs	No	
Sprinkler System Upgrades	Yes	
Window Repair	No	
Window Replacement	No	With the exception of fire-resistance rated windows; and structural changes